



## Singleton & Charlton Parish Council

**Members of Singleton & Charlton Parish Council are invited to the Full Parish Council Meeting on Monday 14<sup>th</sup> July 2025, 7pm at The Village Hall  
Members of the Public**

Members of the Public are very welcome to attend, you will be given the opportunity to speak at Item 6 on the agenda.

All attending are reminded that mobile devices should be switched to silent for the duration of the meeting.

**The meeting will be recorded, to enable the clerk to produce accurate minutes. The recording will be deleted after the minutes are approved.**

### AGENDA

|    |   |         |
|----|---|---------|
| 1  | <b>Apologies for Absence</b>  | 2 mins  |
| 2  | <b>Appointment of Vice Chairman</b>   | 2 mins  |
| 3  | <b>Co-Option of Two New Councillors</b>   | 10mins  |
| 4  | <b>Declaration of Council Members of personal interests in any of the agenda items below</b>  | 2 mins  |
| 5  | <b>Minutes of the last Parish Council Meeting</b> – to approve as a correct record the Minutes of the Annual Parish Council Meeting and Annual Parish Meeting held on Monday 19 <sup>th</sup> May 2025. | 2 mins  |
| 6  | <b>Chairmans Report</b> - DH  | 5 mins  |
| 7  | <b>County Councillor Report</b> – Mr Jeremy Hunt, Chichester North Division – WSCC  | 10 mins |
| 8  | <b>District Councillor Report</b> – Mr Henry Potter, Goodwood Ward  | 10 mins |
| 9  | <b>Public Open Forum</b> – 15 minutes is allowed for the public to ask questions relating to this agenda or matters affecting the Parish.   | 15 mins |
| 10 | <b>Council Matters</b><br>Devolution – Jasmine Hathaway<br>Singleton Oil Field and Environment Agency – JH/DH<br>Policies – Approve amended Standing Orders and Financial Regulations                   | 20 mins |
| 11 | <b>Finance</b><br>Review of Expenditure v Budget, approval of the Accounts and Bank Reconciliations for the period ending June 2025<br>Money Received –<br>Village Event -                              | 5 mins  |

**Parish Council Members** – Cllr Deborah Harwood (Chairman). Cllr Graham Zacharias, Cllr Tony Marshall, Cllr Jeremy Rigby, Cllr Karen Nash, Cllr Mark Rawlings Smith, Cllr Jasmine Hathaway